



YAVAPAI COUNTY CONTRACTORS ASSOCIATION 2012 HOME & GARDEN SHOW INSIDE SPACE APPLICATION

**The undersigned hereby makes application for space in the YCCA 2012 Home & Garden Show.
A check for 50% of the total booth rental and security deposit must be enclosed.**

LEGAL BUSINESS NAME _____

NAME TO APPEAR IN SHOW GUIDE _____

E-MAIL ADDRESS: _____ PHONE _____ FAX _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

CONTACT PERSON _____

NUMBER OF BOOTH(S) REQUESTED _____ Standard _____ Premium _____

YCCA members will be given preference for booth location

	YCCA MEMBERS	NON-MEMBERS
Standard Booth 10x10	\$575	\$775
Premium/End Cap Booths	\$675	\$925
Security Deposit Per Booth	\$250	\$250

If you have already selected your booth for the 2012 home show, your booth location is noted on the attached layout.

10x10 BOOTH INCLUDES: Draped Booth, 2 chairs, booth sign, (1) 8' table

All booths will have access to 110 volt electrical service. If you require additional electrical needs, you MUST call YCCA to discuss your needs and price for the upgrade electrical service.

METHOD OF PAYMENT/CALCULATION

_____ Number of Standard Booths at member/non-member price = \$ _____

_____ Number of Premium Booths at member/non-member price = \$ _____

_____ Security Deposit \$250 PER BOOTH = \$ _____

_____ Security Deposit on file = \$ _____

_____ Total Due Booth(s) plus security = \$ _____

_____ Check Enclosed Full pmt _____ 1/2 pmt _____ = \$ _____
(Payable to YCCA)

_____ Charge Credit Card Full pmt _____ 1/2pmt _____ = \$ _____

Card Number: _____ Expiration Date: _____

Card Billing Address and Zip: _____

_____ YES, if not paid in full at this time, I authorize YCCA to charge the remaining balance on March 31, 2012 to the credit card account above NO REFUNDS AFTER MARCH 31, 2012

YCCA: 810 E. Sheldon St. Prescott, AZ 86401 (928) 778-0040 phone (928) 541-9882 fax



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(Home Show ("Exhibitor")) _____

agrees to abide by the provisions of this Contract.

1. **PAYMENT:**

- (a) **INITIAL PAYMENT:** 50% of booth payment due with executed contract. 50% deposit guarantees booth space and reservation.
- (b) **FULL PAYMENT:** Full and final balance of payment is due no later than March 31, 2012.
- (c) **CANCELLATION POLICY:** No refunds are given after March 31, 2012. No refunds are given in the event of adverse weather.
- (d) **INSUFFICIENT FUNDS:** Checks returned for insufficient funds or closed accounts shall be charged a \$35 return check charge. Failure to pay insufficient funds upon notification of the return check the return check shall be turned over for collection.

2. **SECURITY:**

- (a) **RESPONSIBILITY:** Each Exhibitor must make provision for the safe-guarding of their goods from the time they are placed in the booth until they are removed by the Exhibitor. Special security personnel will be employed for the show, but YCCA, Tim's Toyota Center and any of their affiliates will not be responsible for, or guarantee to Exhibitor the safety of exhibit material against fire, accident, theft or any loss of injury whatsoever.

3. **DAMAGE:**

- (a) **INDEMNITY & HOLD HARMLESS:** Exhibitor agrees to indemnify, defend and hold harmless YCCA, Global Entertainment Corporation, International Coliseums Company, Cragaar Industries, Global Entertainment Marketing Systems, GETTIX, Inc., Encore Facility Management, Inc., Global Personnel, Inc., and Fain Signature Group ("Event Center") from any and all claims, injuries or death to persons, breach of contract and from any other claims arising from the Exhibitor's participation in the YCCA 2012 Home and Garden Show or from any other act or failure to act on the part of the Exhibitor.
- (b) **INSURANCE:** It is agreed that Exhibitor shall assume all liability for damage to exposition facility caused by their negligence and shall indemnify YCCA and Event Center. Each Exhibitor shall carry Commercial general liability coverage insurance with a single limit of no less than \$1,000,000 per accident or occurrence.
- (c) **ADDITIONAL NAMED INSUREDS:** Copies of endorsement evidencing additional named insured's must be provided to YCCA no later than March 31, 2012, with all appropriate names listed as additional named insured as follows:
 - (1) YCCA
 - (2) Global Entertainment Corporation
 - (3) International Coliseums Company
 - (4) Cragaar Industries
 - (5) Global Entertainment Marketing Systems
 - (6) GETTIX, Inc.
 - (7) Encore Facility Management, Inc.
 - (8) Global Personnel, Inc.
 - (9) Fain Signature Group



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4. **ELECTRICAL SERVICE:**
 - (a) **WIRING:** Electrical wiring and must meet all appropriate electrical codes and will be inspected prior to the show by Central Yavapai Fire Department. Exhibitors must use COMMERCIAL extension cords. Additional electrical needs require notification to and approval by YCCA. You will be notified of additional charges.

5. **NO ASSIGNMENT:**
 - (a) **SUBLET:** Exhibitor may not assign their exhibit space or permit any other person or business to use any part of such space.

6. **BOOTH(S):**
 - (a) **DESIGN & SIZE:** Exhibitor cannot exceed dimensions in the space they have contracted and paid for. For side wall height, the first 5 feet into the exhibit space from the aisle cannot exceed the 3 foot height limitation. Rear booth height cannot exceed 8 feet. Unfinished sides of the display must be covered. No part of any exhibit or product may extend into any aisle or side booth space.

 - (b) **STAFFING:** All booths must be staffed at all times during show hours.

7. **OBSTRUCTION OF AISLES:**
 - (b) **CLEAR ISLES:** Any demonstration, live performance or other activity which results in obstruction of aisles to a neighboring booth shall be suspended. Any Exhibitor that results in an obstruction will be given a warning and if not rectified, the Exhibitor maybe asked to vacate the home show without any refund.

8. **BALLOONS:**
 - (a) Helium balloons and/or helium tanks are not allowed inside the facility. Balloons of any type are not permitted.

9. **BUSINESS LICENSE:**
 - (a) **TOWN OF PRESCOTT VALLEY:** All Exhibitors must obtain and pay (if applicable) for a Town of Prescott Valley Business License. Application forms for the Business License are enclosed. If Exhibitor currently holds a Town of Prescott Valley Business License, Exhibitor must complete the license form and submit the form to the Town of Prescott Valley—no fee will be required for current Business License holders.

10. **MISCELLANEOUS:**
 - (a) **NO ANIMALS—NO ALCOHOL:** No alcoholic beverages or animals are permitted within the YCCA Home & Garden Show area.

I understand and agree to abide by this contract and I am authorized to sign and engage in this contract for the company named.

Signature

Date

Printed Name

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**YAVAPAI COUNTY CONTRACTORS ASSOCIATION
2012 HOME & GARDEN SHOW
INSIDE SPACE MOVE-IN/MOVE-OUT/SHOW HOURS**

BULK DROPS:

Wednesday May 16th 12:00 noon to 5:00 pm ONLY

Bulk Drops must be palletized or free standing displays—no loose material

Prior approval for bulk drops required

Bulk drops will be moved into your booth by YCCA staff, Wednesday evening

Bulk drop exhibitors may set-up their booth any time during Thursday set-up hours

MOVE-IN HOURS:

**Thursday May 17th 6:00 am to 7:00 pm
Move-in times are assigned per booth location**

Friday May 18th 7:30 am to 9:00 am (for minor set-up only)

MOVE-IN TIMES:

Per Section—See Enclosed Layout and Times

SHOW HOURS:

Friday May 18th 9:00 am to 5:00 pm

Saturday May 19th 9:00 am to 5:00 pm

Sunday May 20th 10:00 am to 3:00 pm

BREAK DOWN:

Sunday May 20th 3:00 pm

MOVE-OUT:

Sunday May 20th 3:00 pm to 7:00 pm

Attempts to Move-Out and/or Break-down early will result in loss of “Exhibitor” Security Deposit.